

MEMORANDUM

DRAFT

To: City of Sugar Hill
From: Keck & Wood, Inc
Date: January 23, 2024
Re: Traffic Memo for Evaluation of the Existing Conditions of Downtown Parking

Update since Solis counts are final

Keck & Wood recently conducted a comprehensive evaluation of existing parking conditions in downtown Sugar Hill, GA. A site visit conducted on Wednesday, January 10, 2024 (between 2:00 PM and 5:00 PM), encompassed an assessment of parking infrastructure in nine (9) color-coded zones – Green, Yellow, Pink, Red, Cyan, Blue, Purple, Orange, and Gray –as pictured in **Figure 1**. Field Notes & Data Collection are provided in Attachment 1 to this memo. The assessment was performed with the goal of providing detailed field notes to offer holistic insights into the existing state of parking infrastructure, lighting conditions, and pedestrian accommodations. This memorandum summarizes key findings and observations, laying the groundwork for informed decision-making and potential enhancements in downtown Sugar Hill's parking efficiency and functionality.



Figure 1. Study Area Parking Zones

Parking Overview

are
There is a total of 720 parking spaces in the study area. The breakdown of the total number of parking spaces by zone is depicted in **Table 1**. All parking spaces in the entire area were free and required no payment at any time of the day. Most adjacent land uses were open and/or fully occupied during the time of the site visit. With consideration of the amount of parking available, there was little directional signage for the locations of available parking within any of the zones that were assessed. The following paragraphs break down in detail the parking, pedestrian, and lighting infrastructure within each of the zones in Figure 1.

Current Aerial!??



Table 1. Parking Overview

Zone	Parking Type	Estimated Number of Parking Spaces
Green	On-Street Angled	19
	On-Street Parallel	6
Yellow	On-Street Angled	13
Pink	On-Street Angled	12
Red	On-Street Angled	14
Cyan	Multi-Level Parking Deck w/ Standard Spaces	368
Blue	On-Street Angled	72
Purple	Surface Lot Parking Deck w/ Standard Spaces	50
	Lower Level Parking Deck w/Standard Spaces	28
Orange	Lower Level Parking Deck w/Standard Spaces	83
Gray	Surface Lot w/ Standard Spaces	55
Grand Total		720

what L of parking?

Green Zone (W. Broad Street from Home Spun Driveway to Whitehead Road)



The Green Zone is positioned along W. Broad Street and features a total of 19 angled parking spaces in proximity to specific landmarks in addition to six (6) parallel parking spots on the south side of the roadway. Adjacent land uses include Holbrook Assisted Living (open 24 hours) and New Hope Baptist Church, which conducts Sunday School at 10:00 AM and worship service at 11:00 AM on Sundays (weekday operations are not specified). There are also three (3) single family homes located within the zone. During the site visit, three (3) driveway ramps along W. Broad St., opposite Holbrook, were observed, utilized as parking for construction vehicles during the construction phase of what is assumed to be another Holbrook facility. Pedestrian accommodations in the Green Zone consist of newly constructed concrete sidewalks with ADA-compliant ramps on both sides of W. Broad St. Additionally, there are newly painted crosswalks at the entrance/exit for Holbrook and in front of New Hope Baptist Church, and a crosswalk at the eastbound approach to the roundabout at the intersection of W. Broad Street and Whitehead Road. Lighting infrastructure in the Green Zone consists of approximately one (1) light fixture for every nine (9) parking spots evenly spaced apart.

Yellow Zone (W Broad Street from Whitehead Road to Temple Drive/Church Street)



The Yellow Zone, adjacent to the Cemetery, spans along W. Broad Street between the roundabout at Whitehead Road in the west and Church Street/Temple Drive in the east. Within the 520-foot-long zone, there are eight (8) standard angled parking spaces alongside one (1) ADA angled parking space. Additionally, there are four (4) standard parallel parking spaces along W. Broad Street on the north side of the Cemetery closer to the roundabout. Currently, ongoing construction of townhomes along Hillcrest Drive limits on-street parking. Pedestrian infrastructure includes crosswalks on all approaches at the intersection of W. Broad Street and Hillcrest Drive and concrete sidewalks on both sides of W. Broad Street. Lighting in this zone is strategically placed, with one (1) light fixture in front of the Cemetery, one (1) fixture for the parallel spaces, and four (4) fixtures on each side of the road for a total of ten (10) lighting fixtures within the zone. All parking within this zone is time restricted. No parking is allowed between 2:00 AM and 4:00 AM and parking is limited to four (4) hours between 8:00 AM and 9:00 PM.

[Handwritten mark]

Pink Zone (Church Street from W. Broad Street to Sugar Hill Distillery Driveway)



The Pink Zone, located along Church Street from W. Broad Street in the north, to the Sugar Hill Distillery Driveway in the south, is characterized by a total of twelve (12) standard, angled parking spaces. This area features no ADA-compliant parking spaces. The adjacent land uses include a cemetery situated on the west side of Church Street, the distillery towards the south end of the zone, a veteran’s monument on the southwest quadrant of W. Broad Street and Church Street, and a small greenspace area with seating provided near access to “The Local” apartments on the southeast quadrant of W. Broad Street and Church Street. There are two (2) street lights on the east side of Church Street. During the site visit, no specific parking limits or time periods were observed in the Pink Zone.

Red Zone (Temple Drive from W. Broad Street to Sugar Hill Splash Park)



The Red Zone, spanning Temple Drive from W. Broad Street to the Sugar Hill Splash Park, offers an exclusive parking environment with fourteen (14) standard angular parking spaces all located on the east side of Temple Drive. This zone does not accommodate any ADA parking spaces. The Red Zone is surrounded by significant landmarks, including City Hall, an apartment complex, Solis Public Parking, the Sugar Hill Splash Park, The Bowl at Sugar Hill (amphitheater), and a (seasonal) ice-skating rink. There are a total five (5) lighting fixtures in the zone, three (3) on the west side of Temple drive and two (2) on the east side of Temple drive positioned approximately 50 feet apart. There are ADA compliant sidewalks on both sides of Temple Drive from W. Broad Street to The Bowl at Sugar Hill driveway. There are no pedestrian crosswalks across the roadway to accommodate traffic from the Splash Park/The Bowl over to the Public Parking Deck. There are no posted time restrictions on any of the parking spaces in the Red Zone. At the time of the site visit, there were two (2) parking spaces occupied.

Blue Zone (W. Broad Street from Church Street/Temple Drive to Level Creek Road)



The Blue Zone, situated along W. Broad Street from Church St/Temple Dr to Level Creek Road, is characterized by angular parking, offering a total of 72 parking spaces. This zone hosts a variety of adjacent land uses, including commercial establishments like Orange Theory Gym, a dentist's office, a learning center (E-Center), and several eateries. The operational times for surrounding facilities range from 5:00 AM to 11:00 PM (Monday – Friday) and 7:30 AM to 10:00 PM on Saturday and Sunday. The parking spaces in this zone are all angled and distributed across different sections, including a section of spaces in front of the E-Center, a section in front of Sweet Smiles/River Mill Bakery, The Eagle Theatre, and Sugar Hill City Hall. All parking within this zone has specific conditions such as timed limits and restrictions. No parking is allowed between 2:00 AM and 4:00 AM and parking is limited to four (4) hours between 8:00 AM and 9:00 PM. Notably, there are ADA-compliant spaces throughout the zones (at least one in each section of the zone) and timed parking in front of Sweet Smiles/River Mill Bakery (one 5-minute limit space and one 15-minute limit space). Pedestrian accommodations in the Blue Zone include sidewalks on both sides of W. Broad Street. There are marked crosswalks at strategic points across w. Broad Street including one in front of "Talk of the Table" and another in front of "Shine Pizza." The lighting infrastructure is well-distributed, with street lights present on the north and south sides of W. Broad Street at regular intervals. Additionally, the Blue Zone features an assumed (not designated by signage) ride-share area and/or loading zone in front of the Eagle Theatre and a bike rack on the south side of W. Broad Street across from City Hall.

Purple Zone (City Hall Parking Deck)



An assessment of the Purple Zone includes parking in a deck adjacent to City Hall. During the day, most of the parking was exclusive to employees and visitors of City Hall. The surface lot parking deck includes 47 standard/straight parking spaces, two (2) ADA spaces, and one space (1) reserved for a city official. Below the surface lot, 23 standard/straight parking spaces, one (1) reserved for a city official, and four (4) ADA spaces were observed with a standard space is currently occupied by a shipping container. The area is accessible via sidewalk with painted crosswalks, contributing to the accessibility of City Hall to the west, retail to the east, and residential to the south. Lighting conditions in this zone are maintained with approximately one (1) light fixture for every ten parking spaces on the surface lot and ample overhead lighting, spaced approximately three (3) feet apart, below the surface lot deck. The lower parking deck in the zone is labeled as a "Tow-Away" Zone from 2:00 AM to 4:00 AM.

? EV charging spots?

include final count from Solis

** Not Final Yet **



Cyan Zone (Solis Public Parking Deck on West side of Temple Drive)

The Cyan Zone, situated on the west side of Temple Drive, encompasses the Solis Public Parking deck, a critical component of downtown Sugar Hill's parking infrastructure. This multi-level facility provides a substantial capacity of **368** parking spaces for public parking. There are parking spaces on the top levels that are gate access only for residents of the Solis apartment building. Operating with specific regulations, Level 0 of the parking deck is available for parking 24 hours a day, however, the entire parking structure is designated as a tow zone between 2:00 AM to 4:00 AM. Levels 1 & 2 of the structure are designated as public parking Monday thru Friday from 9AM to 5PM.

There is no signage designating parking allowance on the weekends. Beginning at the top of Level 2, there are approximately 83 parking spaces that have signage that designate the parking as "Resident Parking Only After 5PM; (Towing Strictly Enforced)".

in order to limit overnight parking.

All the parking within the deck is standard (non-angled). The entrance level (Level 0) of the parking structure is equipped with three (3) ADA-compliant parking spaces and eight (8) future resident parking spaces. Moving through the entry level, diverse parking options are available including 17 standard parking spaces (with 11 marked as compact and two (2) designated spaces for electric vehicles). One (1) space on this level is occupied by large rental equipment. Levels 1 and 2 of the parking structure each provide a mix of standard, compact, electric vehicle, and ADA-compliant spaces. The structured layout ensures organized parking and easy navigation for users. Notably, the structure is well-lit, with overhead lighting fixtures strategically placed at regular intervals throughout the parking levels. Pedestrian accessibility is ample via sidewalks that lead up to both entrances of the parking structure from the adjacent streets. At the time of the field visit (around 3PM on a Wednesday), the parking structure was at about 30% capacity (public parking only).

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Orange Zone (Parking Deck under Eagle Theatre)



The Orange Zone, situated on the north side of W. Broad Street (east of Temple Drive/Church Street) features the parking deck under the Eagle Theatre. The parking structure operates from 8:00 AM to 5:00 PM (Monday to Friday) and offers a total of approximately 83 parking spaces. There are eight (8) designated parking spaces for Sweet Smiles Dentistry between 8:00 AM to 5:00 PM on weekdays. There are 57 standard undesignated parking spaces, three (3) reserved parking spaces for BLVC Landworks, one (1) space assigned for the loading zone,

seven (7) ADA-compliant spaces, and six (6) compact parking spaces. There are some spots in the deck that have poles for signage, but do not have signage, making it unclear as to whether the space is designated or not.

The deck is well-lit, with overhead lighting fixtures strategically placed at regular intervals throughout the structure. Signs designate the deck as a no parking zone between 2:00 AM to 4:00 AM. At the time of the site visit (around 4:15 PM on a Wednesday), the structure was at approximately 90% capacity.



Gray Zone (New parking lot behind Sugar Hill E Center):

Though not included in the original scope of work, Keck & Wood surveyed new parking infrastructure situated behind the Sugar Hill E Center. The parking lot consists of approximately 55 parking spaces (52 standard, and 3 designated as ADA parking spaces). The parking lot is accessible via newly constructed sidewalks and crosswalks. There were nine (9) lighting fixtures on one side of the lot and none on the other.

Our comprehensive findings, accompanied by visual documentation, should be instrumental in guiding decision-making processes aimed at enhancing downtown Sugar Hill's parking infrastructure. Keck & Wood remains dedicated to providing valuable insights for the ongoing development and improvement of the downtown area.



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Attachment 1 –
Field Notes & Data Collection



SUGAR HILL PARKING STUDY
DATA COLLECTION SHEET

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1. General Information: Green Zone

- Parking Zone & Description

- Date of Site Visit: 01/10/2024
- Time of Site Visit: 3:00 PM
- Name: Varuhi Degala

2. Adjacent Land Uses:

- Identify and document adjacent land uses
- Note the opening and closing times of businesses or facilities.

- Location: _____
- Business/Facility Name: Holbrook Assisted Living
- Opening Time: _____ Closing Time: _____
- Does this land use have Designated parking? If so, how many spaces? _____

- Location: _____
- Business/Facility Name: New Hope Baptist Church
- Opening Time: _____ Closing Time: _____
- Does this Business have Designated parking? If so, how many spaces? No on-street parking for church.

- Location: _____
- Business/Facility Name: _____
- Opening Time: _____ Closing Time: _____
- Does this Business have Designated parking? If so, how many spaces? _____

Additional Notes:

3. Parking Areas Inventory:

- Identify and document all existing parking areas within the study area.
- Record the number of parking spaces in each area.
- Categorize types of parking spaces (handicap, angled, straight, parallel, covered, uncovered, free, paid, etc.).
- Take pictures of existing parking zones for visual documentation.

- Parking Area Number (Zone): _____
- Total Number of Spaces: _____
- Types and Number of Spaces: [] Handicap [] Angled []
Straight [] Parallel [] Covered [] Uncovered []
Free [] Paid/Metered [] Reserved []
- Time Restrictions on Parking _____
- Loading Zones (describe area) _____
- No Parking Designation(s) _____
- Photos: Number of Photos taken _____
- Is there any construction within this zone? If so, please describe: _____

Additional Notes: (occupancy, distance to pedestrian facilities, additional signage, additional time restrictions, restricted parking, etc.)

* 6 parallel spots on Broad st → opposite side of Holbrook.

* 19 standard angled spots in front of Holbrook.

*



SUGAR HILL PARKING STUDY
DATA COLLECTION SHEET

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4. Parking Signage Inventory:

- Document all parking-related signage within the study area.
- Note information such as time restrictions, permit requirements, and any other relevant details.

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

Additional Notes:

5. Pedestrian Accommodations Inventory:

- Identify and document existing pedestrian facilities (sidewalks, crosswalks, etc.).
- Evaluate the condition and accessibility of pedestrian infrastructure.

- Pedestrian Facility Type: [] Sidewalk [] Crosswalk [] Other _____
- Condition: [] Good [] Fair [] Poor

Additional Notes:

6. Lighting Inventory:

- Inventory existing lighting within the study area, especially in parking areas.
- Note the type of lighting (e.g., streetlights, parking lot lights) and their condition.

- Type of Lighting: street lighting
- Condition: [] Good [] Fair [] Poor
- Approximate locations of Lighting Fixtures: _____

Additional Notes:

- * 1 light fixture for every 9 spots approximately
- * 5 street lights on each side of the road in total
- *

7. Additional Notes/Observations:

1. General Information: Yellow Zone

- Parking Zone & Description

- Date of Site Visit: 01/10/2024
- Time of Site Visit: 2:39 PM
- Name: Vaishali Daga

2. Adjacent Land Uses:

- Identify and document adjacent land uses
- Note the opening and closing times of businesses or facilities.

- Location: Cannery
- Business/Facility Name: _____
- Opening Time: _____ Closing Time: _____
- Does this land use have Designated parking? If so, how many spaces? _____

- Location: _____
- Business/Facility Name: _____
- Opening Time: _____ Closing Time: _____
- Does this Business have Designated parking? If so, how many spaces? _____

- Location: _____
- Business/Facility Name: _____
- Opening Time: _____ Closing Time: _____
- Does this Business have Designated parking? If so, how many spaces? _____

Additional Notes:

← construction of townhomes is underway along Hillcrest Dr.

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3. Parking Areas Inventory:

- Identify and document all existing parking areas within the study area.
- Record the number of parking spaces in each area.
- Categorize types of parking spaces (handicap, angled, straight, parallel, covered, uncovered, free, paid, etc.).
- Take pictures of existing parking zones for visual documentation.

- Parking Area Number (Zone): _____
- Total Number of Spaces: _____
- Types and Number of Spaces: [_____] Handicap [_____] Angled [_____] Straight [_____] Parallel [_____] Covered [_____] Uncovered [_____] Free [_____] Paid/Metered [_____] Reserved [_____] Time Restrictions on Parking _____ Loading Zones (describe area) _____ No Parking Designation(s) _____
- Photos: Number of Photos taken _____
- Is there any construction within this zone? If so, please describe: _____

Additional Notes: (occupancy, distance to pedestrian facilities, additional signage, additional time restrictions, restricted parking, etc.)

- ~ 8 standard angled spots in front of cemetery.
- * 1 ADA spot & 1 hatched spot in front of cemetery.
- * 4 parallel parking spots in front of cemetery closer to roundabout.
 ↓
 standard

*

4. Parking Signage Inventory:

- Document all parking-related signage within the study area.
- Note information such as time restrictions, permit requirements, and any other relevant details.

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

Additional Notes:

5. Pedestrian Accommodations Inventory:

- Identify and document existing pedestrian facilities (sidewalks, crosswalks, etc.).
- Evaluate the condition and accessibility of pedestrian infrastructure.

- Pedestrian Facility Type: Sidewalk Crosswalk Other _____
- Condition: Good Fair Poor

Additional Notes:

+ 2 crosswalks at the intersection of Broad st & Hillcrest Dr.
↳ newly painted - 2
↳ old - 1.

6. Lighting Inventory:

- Inventory existing lighting within the study area, especially in parking areas.
- Note the type of lighting (e.g., streetlights, parking lot lights) and their condition.

- Type of Lighting: _____
- Condition: Good Fair Poor
- Approximate locations of Lighting Fixtures: _____

Additional Notes:

+ 1 light fixture in front of cemetery.
* 1 light fixture for 4 ~~spots~~-parallel spots.
* 4 street lights on each side of the road in total.

7. Additional Notes/Observations:



SUGAR HILL PARKING STUDY
DATA COLLECTION SHEET

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1. General Information: Pink Zone

- Parking Zone & Description _____

- Date of Site Visit: _____

- Time of Site Visit: 2:33 PM

- Name: Vonsh

2. Adjacent Land Uses:

- Identify and document adjacent land uses*
- Note the opening and closing times of businesses or facilities.*

- Location: _____

- Business/Facility Name: _____

- Opening Time: _____ Closing Time: _____

- Does this land use have Designated parking? If so, how many spaces? _____

- Location: _____

- Business/Facility Name: _____

- Opening Time: _____ Closing Time: _____

- Does this Business have Designated parking? If so, how many spaces? _____

- Location: _____

- Business/Facility Name: _____

- Opening Time: _____ Closing Time: _____

- Does this Business have Designated parking? If so, how many spaces? _____

Additional Notes:

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3. Parking Areas Inventory:

- Identify and document all existing parking areas within the study area.
- Record the number of parking spaces in each area.
- Categorize types of parking spaces (handicap, angled, straight, parallel, covered, uncovered, free, paid, etc.).
- Take pictures of existing parking zones for visual documentation.

- Parking Area Number (Zone): _____
- Total Number of Spaces: _____
- Types and Number of Spaces: [] Handicap [] Angled [10]
 Straight [] Parallel [] Covered [] Uncovered []
 Free [] Paid/Metered [] Reserved []
 Time Restrictions on Parking _____
 Loading Zones (describe area) _____
 No Parking Designation(s) _____
- Photos: Number of Photos taken _____
- Is there any construction within this zone? If so, please describe: _____

Additional Notes: (occupancy, distance to pedestrian facilities, additional signage, additional time restrictions, restricted parking, etc.)

- > half full (app. 5 spots occupied (2:33 PM))
- > there is an entrance for the local apartments near this parking zone
- > cars were signed the same as Blue zone parking

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4. Parking Signage Inventory:

- Document all parking-related signage within the study area.
- Note information such as time restrictions, permit requirements, and any other relevant details.

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

Additional Notes:

5. Pedestrian Accommodations Inventory:

- Identify and document existing pedestrian facilities (sidewalks, crosswalks, etc.).
- Evaluate the condition and accessibility of pedestrian infrastructure.

- Pedestrian Facility Type: Sidewalk Crosswalk Other _____
- Condition: Good Fair Poor

Additional Notes:

> crosswalks only @ int of W. Broad + Church

6. Lighting Inventory:

- Inventory existing lighting within the study area, especially in parking areas.
- Note the type of lighting (e.g., streetlights, parking lot lights) and their condition.

- Type of Lighting: _____
- Condition: Good Fair Poor
- Approximate locations of Lighting Fixtures: _____

Additional Notes:

3 total fixtures - 1 per app. every 5 spots

7. Additional Notes/Observations:

1. General Information: Red Zone

- Parking Zone & Description

- Date of Site Visit: 1/10/2021
- Time of Site Visit: 2:45 PM
- Name: Marcia

2. Adjacent Land Uses:

- Identify and document adjacent land uses
- Note the opening and closing times of businesses or facilities.

Events/
openings
per
year?

- Location: Temple Drive (Sugar Hill Splash Park)
- Business/Facility Name: Ice Skating Rink
- Opening Time: _____ Closing Time: _____
- Does this land use have Designated parking? If so, how many spaces? (14 spaces along Temple (non-designated))

need to find out

- Location: Temple @ Nelson Brydston Rd
- Business/Facility Name: (?)
- Opening Time: (?) Closing Time: (?)
- Does this Business have Designated parking? If so, how many spaces? (6 striped; 4 makshift - all occupied @ 2:45 PM)

- Location: Enter off Temple Dr. (Peds only) (entrance / access)
- Business/Facility Name: Tric Bowl
- Opening Time: _____ Closing Time: _____
- Does this Business have Designated parking? If so, how many spaces? N/A

Additional Notes:

3. Parking Areas Inventory:

- Identify and document all existing parking areas within the study area.
- Record the number of parking spaces in each area.
- Categorize types of parking spaces (handicap, angled, straight, parallel, covered, uncovered, free, paid, etc.).
- Take pictures of existing parking zones for visual documentation.

- Parking Area Number (Zone): _____
- Total Number of Spaces: 14
- Types and Number of Spaces: Handicap [N/A] Angled [14] Straight [N/A] Parallel [N/A] Covered [____] Uncovered [14] Free [14] Paid/Metered [N/A] Reserved [N/A]
Time Restrictions on Parking None
- Loading Zones (describe area) N/A
- No Parking Designation(s) N/A
- Photos: Number of Photos taken 2
- Is there any construction within this zone? If so, please describe: Minor construction on apartment building

Additional Notes: (occupancy, distance to pedestrian facilities, additional signage, additional time restrictions, restricted parking, etc.)

② 2:45 PM - 2 out of 14 spaces occupied

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4. Parking Signage Inventory:

- Document all parking-related signage within the study area.
- Note information such as time restrictions, permit requirements, and any other relevant details.

- Signage Type: 'Public Parking' overhead @ entrance to lot
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

Additional Notes:

> no directional signage on outlet streets for guidance to public parking
 ↑ (Temple, Church, W. Broad, Nelson Brogden Rd.)

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5. Pedestrian Accommodations Inventory:

- Identify and document existing pedestrian facilities (sidewalks, crosswalks, etc.).
- Evaluate the condition and accessibility of pedestrian infrastructure.

- Pedestrian Facility Type: Sidewalk Crosswalk Other N/A
- Condition: Good Fair Poor

Additional Notes:

No pedestrian accommodations along Temple Drive

6. Lighting Inventory:

- Inventory existing lighting within the study area, especially in parking areas.
- Note the type of lighting (e.g., streetlights, parking lot lights) and their condition.

- Type of Lighting: _____
- Condition: Good Fair Poor
- Approximate locations of Lighting Fixtures: _____

Additional Notes:

- One lighting fixture to accommodate 14 spaces
- Five (5) fixtures on west side of street spaced approximately 30-50 feet apart

7. Additional Notes/Observations:



SUGAR HILL PARKING STUDY
DATA COLLECTION SHEET

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1. General Information: **Cyan Zone**

- Parking Zone & Description
SOLS SUGAR HILL / PUB 110 PARKING
- Date of Site Visit: 1/11/11
- Time of Site Visit: 3:00 - 3:30 PM
- Name: Mayer

2. Adjacent Land Uses:

- Identify and document adjacent land uses
- Note the opening and closing times of businesses or facilities.
- Location: Temple Drive
- Business/Facility Name: SOLS APTS. (Leasing Office)
- Opening Time: _____ Closing Time: _____
- Does this land use have Designated parking? If so, how many spaces? _____
- Location: _____
- Business/Facility Name: _____
- Opening Time: _____ Closing Time: _____
- Does this Business have Designated parking? If so, how many spaces? _____
- Location: _____
- Business/Facility Name: _____
- Opening Time: _____ Closing Time: _____
- Does this Business have Designated parking? If so, how many spaces? _____

Additional Notes:

(30 on ramp 9 up to 3 for reference)

3. Parking Areas Inventory:

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- Identify and document all existing parking areas within the study area.
- Record the number of parking spaces in each area.
- Categorize types of parking spaces (handicap, angled, straight, parallel, covered, uncovered, free, paid, etc.).
- Take pictures of existing parking zones for visual documentation.

- Parking Area Number (Zone): _____
- Total Number of Spaces: 368
- Types and Number of Spaces: [] Handicap [] Angled []
Straight [] Parallel [] Covered [] Uncovered []
Free [] Paid/Metered [] Reserved []
Time Restrictions on Parking Tow Zone (2AM-4AM)
- Loading Zones (describe area) _____
- No Parking Designation(s) _____
- Photos: Number of Photos taken _____
- Is there any construction within this zone? If so, please describe _____
* Gate access beginning on Level 3

all straight
no angled

Additional Notes: (occupancy, distance to pedestrian facilities, additional signage, additional time restrictions, restricted parking, etc.)

- > Entrance Level: (all straight; 3 ADA; 8 designated "Future Resident") (marking only; no sign)
- : (7 spaces; all straight; 11 marked "compact"; 3 unmarked std; 2 designated for electric vehicles; 1 occupied (std) by big rental device)
- > Level 0: 29 std spaces; 9 "compact" (8 total occupied) (ramp + flat)
 (unmarked)
- : 27 std; 1 ADA space (on ramp) / 13 std spaces; 1 ADA (flat level)
 ramp (unmarked)
- > Level 1: 29 std (unmarked); 13 compact (flat); 29 std unmarked; 2 EV; 11 marked
 on grad ramp → 29 unmarked; 15 std (unmarked → flat) (ramp w/ no outlet) unmarked motorcycle (3 spots)
- > Level 2: ramp ⇒ 29 std unmarked; 13 compact spaces w/ signage; 29 std spaces
 33 spaces w/ signage (2 EV; 1 ADA); 15 std w/ signage w/ signage
- > Level 3: 86 std (8 w/ signage) - 9 blocked off w/ cones

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4. Parking Signage Inventory: *(see pics)*

- Document all parking-related signage within the study area.
- Note information such as time restrictions, permit requirements, and any other relevant details.

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

Additional Notes:

5. Pedestrian Accommodations Inventory:

- Identify and document existing pedestrian facilities (sidewalks, crosswalks, etc.).
- Evaluate the condition and accessibility of pedestrian infrastructure.

- Pedestrian Facility Type: Sidewalk Crosswalk Other N/A
- Condition: Good Fair Poor

Additional Notes:

No pedestrian accommodations along Temple Drive

6. Lighting Inventory:

- Inventory existing lighting within the study area, especially in parking areas.
- Note the type of lighting (e.g., streetlights, parking lot lights) and their condition.

- Type of Lighting: _____
- Condition: Good Fair Poor
- Approximate locations of Lighting Fixtures: _____

Additional Notes:

- One lighting fixture to accommodate 14 spaces
- Five (5) fixtures on west side of street spaced approximately 30-50 feet apart

7. Additional Notes/Observations:

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1. General Information: Blue Zone

- Parking Zone & Description
Starting @ Temple Dr down to Level Creek Dr
- Date of Site Visit: 1/10/2024
- Time of Site Visit: 1:43 PM
- Name: Marci / Vamsi

2. Adjacent Land Uses:

- Identify and document adjacent land uses
- Note the opening and closing times of businesses or facilities.

Signage
"No parking
2AM-4AM"
"4-Hour
8AM-9PM"

- Location: NEAR LEVEL HILL DR.
- Business/Facility Name: E Center
- Opening Time: _____ Closing Time: _____
- Does this land use have Designated parking? If so, how many spaces? 5 parking spaces directly in front (one ADA; 3 std) - not designated
- One "hashed out" space - angled b/w ADA spaces
- Location: _____
- Business/Facility Name: _____
- Opening Time: _____ Closing Time: _____
- Does this Business have Designated parking? If so, how many spaces? _____
- Location: _____
- Business/Facility Name: _____
- Opening Time: _____ Closing Time: _____
- Does this Business have Designated parking? If so, how many spaces? _____

7AM-9PM (Mon-Fri) - Gym
12PM-6PM (Sun) - Learning Center
- Gathering spaces

Additional Notes:

W. Broad Street recently repaved and striped

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3. Parking Areas Inventory:

- Identify and document all existing parking areas within the study area.
- Record the number of parking spaces in each area.
- Categorize types of parking spaces (handicap, angled, straight, parallel, covered, uncovered, free, paid, etc.).
- Take pictures of existing parking zones for visual documentation.

- Parking Area Number (Zone): _____
- Total Number of Spaces: _____
- Types and Number of Spaces: [_____] Handicap [_____] Angled [_____]
Straight [_____] Parallel [_____] Covered [_____] Uncovered [_____]
Free [_____] Paid/Metered [_____] Reserved [_____]
- Time Restrictions on Parking _____
- Loading Zones (describe area) _____
- No Parking Designation(s) _____
- Photos: Number of Photos taken _____
- Is there any construction within this zone? If so, please describe: Yes, Road closed @ Level area

Std => Standard

Additional Notes: (occupancy, distance to pedestrian facilities, additional signage, additional time restrictions, restricted parking, etc.)

- > In front of sweet smiles/ Rivomil Bakery - 10 angled parallel spaces (all angled) w/ one "smaller" parking space (may need to be labeled 'compact') - includes 7 (2) timed parking spaces (one 5-min, one 15-min next to each other) - 2 ADA (8 std)
 - > City Hall - non-designated; 10 angled spots (2 ADA; 8 std) - all are timed
 - > Real Tacos - non-designated; 8 angled (std)
 - > Talk of Table/Museum Gallery - 16 angled (std)
 - > The Local - 22 angled (std); 2 ADA; one horizontal
- directly in front of leasing office
- > Bike Rack on south side of street across from City Hall

all have timing

4. Parking Signage Inventory:

- Document all parking-related signage within the study area.
- Note information such as time restrictions, permit requirements, and any other relevant details.

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

Additional Notes:

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3. Parking Areas Inventory:

- Identify and document all existing parking areas within the study area.
- Record the number of parking spaces in each area.
- Categorize types of parking spaces (handicap, angled, straight, parallel, covered, uncovered, free, paid, etc.).
- Take pictures of existing parking zones for visual documentation.

- Parking Area Number (Zone): _____
- Total Number of Spaces: _____
- Types and Number of Spaces: [_____] Handicap [_____] Angled [_____] Straight [_____] Parallel [_____] Covered [_____] Uncovered [_____] Free [_____] Paid/Metered [_____] Reserved [_____] Time Restrictions on Parking _____ Loading Zones (describe area) _____ No Parking Designation(s) _____
- Photos: Number of Photos taken _____
- Is there any construction within this zone? If so, please describe: _____

Additional Notes: (occupancy, distance to pedestrian facilities, additional signage, additional time restrictions, restricted parking, etc.)

} Surface Lot: 35 std (gray pavement) - 2 ADA spots (one hash spot)
 } 13 std (1/13 reserved for city official) - hashed markings on 4 locations
 } 22 spaces (std, unmarked); 1 reserved for city official; 4 ADA
 (not including one spot w/ shipping container)

1. General Information: Purple Zone

- Parking Zone & Description
Parking Deck w/ Surface lot above
- Date of Site Visit: 1/10/24
- Time of Site Visit: _____
- Name: Marei / Vamsi

2. Adjacent Land Uses:

- Identify and document adjacent land uses
- Note the opening and closing times of businesses or facilities.

- Location: W. Broad St.
- Business/Facility Name: City Hall
- Opening Time: _____ Closing Time: _____
- Does this land use have Designated parking? If so, how many spaces? yes (2 spaces; 1 surface, 1 below deck)

- Location: _____
- Business/Facility Name: _____
- Opening Time: _____ Closing Time: _____
- Does this Business have Designated parking? If so, how many spaces? _____

- Location: _____
- Business/Facility Name: _____
- Opening Time: _____ Closing Time: _____
- Does this Business have Designated parking? If so, how many spaces? _____

Additional Notes:

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4. Parking Signage Inventory: (see pictures)

- Document all parking-related signage within the study area.
- Note information such as time restrictions, permit requirements, and any other relevant details.

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: Designated Parking
- Information on Signage: (see pic)
- Location Description Facing W. Broad St.

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

- Signage Type: _____
- Information on Signage: _____
- Location Description _____

Additional Notes:

5. Pedestrian Accommodations Inventory:

- Identify and document existing pedestrian facilities (sidewalks, crosswalks, etc.).
- Evaluate the condition and accessibility of pedestrian infrastructure.
- Pedestrian Facility Type: Sidewalk Crosswalk Other _____
- Condition: Good Fair Poor

Additional Notes:

- > marked crosswalks from 'Dino Pizza' to 'Talk of the Table'
- > marked crosswalk from surface parking (Purple zone) to 'The Local' (apartments)

6. Lighting Inventory:

- Inventory existing lighting within the study area, especially in parking areas.
- Note the type of lighting (e.g., streetlights, parking lot lights) and their condition.

- Type of Lighting: Street (see picture)
- Condition: Good Fair Poor
- Approximate locations of Lighting Fixtures: 1 fixture for approximately every 9 parking spaces

Additional Notes:

- > 7 fixtures on south side of street
- > no lighting in front of City Hall (for those 10 parking spaces) - but there is landscape lighting

7. Additional Notes/Observations:

- > Area needs signing in front of Eagle Theatre (no parking/loading zone only)
- > No directional signage for parking in Purple and/or Orange zones

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1. General Information: Orange Zone

- Parking Zone & Description
Parking Deck Under Theatre
- Date of Site Visit: 1/10/24
- Time of Site Visit: 4:15 PM
- Name: Marei

2. Adjacent Land Uses:

- Identify and document adjacent land uses
- Note the opening and closing times of businesses or facilities.

- Location: W. Broad St
- Business/Facility Name: Eagle Theatre
- Opening Time: _____ Closing Time: _____
- Does this land use have Designated parking? If so, how many spaces? _____

- Location: Sweet Smiles
- Business/Facility Name: _____
- Opening Time: 8 AM Closing Time: 5 PM (Mon-Fri)
- Does this Business have Designated parking? If so, how many spaces? Yes; 8 spaces

- Location: _____
- Business/Facility Name: _____
- Opening Time: _____ Closing Time: _____
- Does this Business have Designated parking? If so, how many spaces? _____

Additional Notes:

(Businesses in Blue Zones)

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3. Parking Areas Inventory:

- Identify and document all existing parking areas within the study area.
- Record the number of parking spaces in each area.
- Categorize types of parking spaces (handicap, angled, straight, parallel, covered, uncovered, free, paid, etc.).
- Take pictures of existing parking zones for visual documentation.

- Parking Area Number (Zone): _____
- Total Number of Spaces: 83 (App)
- Types and Number of Spaces: [] Handicap [] Angled [N/A]
 Straight [All] Parallel [N/A] Covered [All] Uncovered []
 Free [All] Paid/Metered [] Reserved []
- Time Restrictions on Parking Sweet Simics (8AM-5PM; Mon-Sat)
- Loading Zones (describe area) _____
- No Parking Designation(s) one (1)
- Photos: Number of Photos taken _____
- Is there any construction within this zone? If so, please describe: Cannot exit parking lot to travel south on level creek

Additional Notes: (occupancy, distance to pedestrian facilities, additional signage, additional time restrictions, restricted parking, etc.)

- all straight*
- > 8 std. spots signed/designated for Sweet Simics Mon-Sat 8AM-5PM
 - > 57 std. unmarked spaces; 1 reserved for MSSA
 - > 3 reserved for Blue Landworks; 1 signed for a loading zone; 1 signed for Rushing Trade Co.
^
std. signed (7 ADA spots)
 - > 6 "compact" spots
 - > 1 "Hashed Space"

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4. Parking Signage Inventory: (see pictures)

- Document all parking-related signage within the study area.
- Note information such as time restrictions, permit requirements, and any other relevant details.

- Signage Type: No Parking
- Information on Signage: (Tow Away; No Parking 8AM - 4AM)
- Location Description: Near Entrance points

- Signage Type: Parking Designations
- Information on Signage: Sweet Smiles; Bushing Trade Co., MSSA
- Location Description: (parking spaces)

- Signage Type: overhead
- Information on Signage: Designating exits / landmarks
- Location Description: (near access points)

- Signage Type: Warning
- Information on Signage: "No Towing; CO monitored"
- Location Description: on all columns

- Signage Type: Warning
- Information on Signage: "Loading zone; No Parking"
- Location Description: Near West entrance

Additional Notes:

We were approached by a woman who questioned whether she could park in a space where there was a pole, but no sign.

5. Pedestrian Accommodations Inventory:

- Identify and document existing pedestrian facilities (sidewalks, crosswalks, etc.).
- Evaluate the condition and accessibility of pedestrian infrastructure.
- Pedestrian Facility Type: Sidewalk Crosswalk Other _____
- Condition: Good Fair Poor

Additional Notes:

New Build - Adequate sidewalks to adjacent land uses

6. Lighting Inventory:

- Inventory existing lighting within the study area, especially in parking areas.
- Note the type of lighting (e.g., streetlights, parking lot lights) and their condition.
- Type of Lighting: overhead parking
- Condition: Good Fair Poor
- Approximate locations of Lighting Fixtures: Spaced evenly (app. 5 ft. apart)

Additional Notes:

Lighting was in excellent condition; well light (in daytime)
Spacing was adequate

7. Additional Notes/Observations:



SUGAR HILL PARKING STUDY
DATA COLLECTION SHEET

DRAFT

1. General Information: Gray Zones

- Parking Zone & Description
The Landing - Gray Zone
- Date of Site Visit: 01/10/2024
- Time of Site Visit: 4:20 PM
- Name: _____

2. Adjacent Land Uses:

- Identify and document adjacent land uses
- Note the opening and closing times of businesses or facilities.
- Location: Parking Lot
- Business/Facility Name: _____
- Opening Time: _____ Closing Time: _____
- Does this land use have Designated parking? If so, how many spaces? _____
- Location: _____
- Business/Facility Name: _____
- Opening Time: _____ Closing Time: _____
- Does this Business have Designated parking? If so, how many spaces? _____
- Location: _____
- Business/Facility Name: _____
- Opening Time: _____ Closing Time: _____
- Does this Business have Designated parking? If so, how many spaces? _____

Additional Notes:

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3. Parking Areas Inventory:

- Identify and document all existing parking areas within the study area.
- Record the number of parking spaces in each area.
- Categorize types of parking spaces (handicap, angled, straight, parallel, covered, uncovered, free, paid, etc.).
- Take pictures of existing parking zones for visual documentation.

- Parking Area Number (Zone): _____
- Total Number of Spaces: _____
- Types and Number of Spaces: [_____] Handicap [3] Angled [_____]

Straight [52] Parallel [_____] Covered [_____] Uncovered [_____]

Free [AW] Paid/Metered [_____] Reserved [_____]

Time Restrictions on Parking _____

Loading Zones (describe area) _____

No Parking Designation(s) _____
- Photos: Number of Photos taken _____
- Is there any construction within this zone? If so, please describe: _____

Additional Notes: (occupancy, distance to pedestrian facilities, additional signage, additional time restrictions, restricted parking, etc.)

* 3 hatched spots.



SUGAR HILL PARKING STUDY
DATA COLLECTION SHEET

4. Parking Signage Inventory:

- Document all parking-related signage within the study area.
- Note information such as time restrictions, permit requirements, and any other relevant details.

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- Signage Type: Permit Parking Only
- Information on Signage: Tow-Away Zone / Accessible Parking
- Location Description: Left side

- Signage Type: _____
- Information on Signage: _____
- Location Description: _____

- Signage Type: _____
- Information on Signage: _____
- Location Description: _____

- Signage Type: _____
- Information on Signage: _____
- Location Description: _____

- Signage Type: _____
- Information on Signage: _____
- Location Description: _____

Additional Notes:

5. Pedestrian Accommodations Inventory:

- Identify and document existing pedestrian facilities (sidewalks, crosswalks, etc.).
- Evaluate the condition and accessibility of pedestrian infrastructure.
- Pedestrian Facility Type: Sidewalk Crosswalk Other _____
- Condition: Good Fair Poor

Additional Notes:

Newly constructed sidewalks & crosswalks.

6. Lighting Inventory:

- Inventory existing lighting within the study area, especially in parking areas.
- Note the type of lighting (e.g., streetlights, parking lot lights) and their condition.
- Type of Lighting: _____
- Condition: Good Fair Poor
- Approximate locations of Lighting Fixtures: _____

Additional Notes:

- * *9 light fixtures on one side of the parking lot.*
- * *The other side has no lighting.*

7. Additional Notes/Observations:

Sugar Hill Parking Study Photo Log
January 10, 2024
(Abbreviated)

DRAFT



Time restrictions on parking in Blue Zone



Lighting fixture in Green Zone

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Shipping container in parking space in Purple Zone (Lower-Level Parking Deck)



View of parking in Gray Zone

